



An Equal Opportunity Employer

2021 Open Job Posting Seasonal Workers

Posted Date: May 10, 2021
Deadline: May 24, 2021
Position Start/End: Beginning approx. June 1 and ends approx. mid to end of August
Work Schedule: Monday through Friday normally between 7:00 AM – 4:00 PM.

Violet Township is accepting applications for part-time Seasonal Maintenance Workers. We are looking for candidates who are familiar with or willing to learn tasks that occur in maintaining Township infrastructure, such as, landscape maintenance, cleaning, trash pick-up and other maintenance tasks.

Description: Under the general supervision of the Township Administrator and direct supervision of the Road Superintendent & Facilities Maintenance Manager. Works alone or as part of a crew performing a variety of maintenance tasks. Duties include safely operating various motor equipment units necessary for departmental operations including trucks, large mowers, equipment and utility vehicles; shoveling gravel, dirt, mulch and asphalt; using a variety of power and hand tools including weed-eaters, hedge trimmers, chainsaws; maintaining buildings, grounds and equipment by sweeping, picking-up, washing, waxing or painting; mowing grass, trimming plants, trees, shrubs and flowers; removing trash and debris from the Township's properties; and completing other general duties as assigned.

Minimum Qualifications: An example of acceptable qualifications:

Must be at least 16 years of age or older on or before date of hire. Enrollment in High School or higher education; or possession of High School Diploma or equivalent (i.e. G.E.D.).

Preferred qualifications: prior experience in building and/or grounds maintenance. Knowledge of and experience regarding safe use of a variety of hand and power tools and the ability to operate basic mechanical equipment and perform general maintenance duties, which may vary by day. Must be able to operate riding and push mowers, weed-eater, and various small tools and light equipment/machinery.

Skills Characteristics: Motor vehicle operation; hand and portable power tools; machinery and equipment used in service department (including but not limited to tractors, mower, etc.); interpersonal communication; organization and time management; spelling, grammar, and mathematics.

Abilities: Read, analyze and understand various directives; define problems, collect data, establish facts, and draw valid conclusions; apply principles to solve practical problems; deal with variety of variables in familiar context; communicate effectively, and develop and maintain effective working relationships with employees, coworkers, department heads, officials, and general public; maintain records; travel to and gain access to work site(s)

Essential Functions of the position: (For purposes of 42 USC 12101)

1. 75% - Perform assigned tasks in timely manner: mowing, trimming, cleaning, clearing, painting, watering, sweeping, planting, and ditching as needed; assist with litter pick-up and other duties as assigned, as well as provide support to community special events as assigned.
2. 20% - Attend all assigned meetings and trainings and inform supervisors of suggestions or ideas that could better the Township operation. Observes safety policies and procedures. Report problems to supervisor. Inform supervisor of items needing special attention and communicate with staff.
3. Demonstrates regular and predictable attendance.

Other Duties and Responsibilities:

4. 5% - Performs other job related duties as assigned or necessary.

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

The employee is exposed to noisy operations or activities; works in or around crowds; has contact with potentially violent or emotionally distraught persons; has exposure to potentially vicious animals. Required to use personal protective equipment, including but not limited to, eye and face protection due to potential exposure to flying objects, impact, and other hazards; occupational head protection due to potential impact to the head from objects, electricity, and other hazards (required only when hazards are present or likely to be present); occupational foot protection due to potential impact of objects, compression, or other hazards to the feet; hand protection. Exposure to chemical compounds found in an office environment (e.g., toner, correction fluid, etc.); employee is often required to walk, use hands and fingers to feel, handle or operate objects, tools, or controls and to reach with hands and arms; exposure to hot, cold, wet, humid, or windy weather conditions; exposure to hazardous driving conditions; specific vision abilities required by this job include close vision and the ability to focus. Note: In accordance with the U.S. Department of Labor physical demands strength ratings, this is considered medium work. In cases of emergency, unpredictable situations, and/or department needs, may be required to lift, push, pull, and/or carry objects heavier than D.O.L. strength ratings recommend.

Process: To ensure consideration, hand deliver or mail an application to:

Violet Township
Attn: Edward Drobina
10190 Blacklick Eastern Road
Pickerington, Ohio 43147.

Applications can be found at: <https://www.violet.oh.us/Documents/Job%20Postings/application%20-REV%202019.pdf>